

Facilities Integrated Service Center

Olin Residence Hall
4550 Scott Ave.
314-362-3100

Monday-Saturday
7 am—7 pm
Sunday
1 pm—7 pm

- * ID Cards
- * Transportation/Parking
- * New/Replacement Keys
- * Door Maintenance Requests



For More Information
Visit Our Website:

wusmproserv.wustl.edu

2-HELP

314 362-4357



Washington University in St. Louis

SCHOOL OF MEDICINE

Protective Services/ Emergency Management Department



4526 Children's Place
St. Louis, Missouri 63110
24/7 Dispatch: 314-362-4357
protectiveservices@wusm.wustl.edu



Obtaining ID Cards

- Each department/division within WUSM has a designated person(s) who can request a badge and the required access for new and established employees. These persons are the only ones who can submit ID badge forms to Protective Services via e-mail. Please see your immediate supervisor for the name of the person(s) with this authority for your department/division.
- A department may send a photo of employee to Protective Services or have one taken when the ID badge is picked up. The Transportation/Protective Services Customer Service Center is located in the lobby of 4550 Scott Avenue (Olin Residence Hall). Hours are Monday through Saturday, 7 am – 7 pm and Sunday, 1 pm—7 pm.
- All employees, faculty, staff and students are asked to wear their photo ID on their outermost garment anytime they are on campus.
- If the ID is lost or stolen, please call 314-362-4357 (2-HELP) immediately.

Access Control/ Physical Security

Frequently Asked Questions:

- **What if I don't have access to an area that I should?** Some secure areas on campus are governed by federal and state law as well as local ordinance. To gain access to an area, you will often have to complete required training. The best place to start your inquiry is with your department approved requestor to ensure that you have completed the proper training and access has been requested.
- **Can I share my badge with a co-worker if their access has not been enabled?** Your badge was created solely for your use. Washington University community members are asked not to share their ID badge with any other individual. Co-workers may not have the required training (HIPAA, BSL3, etc.) and any actions that they perform with your ID would be attributed to you. The best course of action in this situation is to direct them back to their supervisor to complete the process for access to the required area.
- **If I use multiple facilities on campus, do I need multiple ID badges?** Community members are allowed one identification badge. Access to buildings on the Danforth and School of Medicine campuses can be set on any Danforth or School of Medicine identification badge.

314-362-4357

2-HELP



Crime Prevention Safety Tips

- * When walking alone, be alert and aware, even suspicious.
- * At night, walk in well-lighted areas and use the most direct route.
- * Walk near buildings or businesses that are occupied.
- * Be aware of cars that pass you more than once.
- * Do not walk the same route each time.
- * If you feel you are followed, walk to the nearest store or police station. Do not go to your residence.
- * Use great care when accessing a wallet or purse in public; you may have an audience.
- * Have your keys in your hand prior to approaching your car.
- * Check inside your car's seat areas for uninvited guests prior to entry.
- * Once inside car, lock all doors immediately.
- * Park in well lighted areas.



314-362-4357 **Z-HELP**

Protective Services

Protective Services protects the Washington University in St. Louis School of Medicine Campus and certain off-campus properties owned by Washington University. Washington University School of Medicine Protective Services is a combined force of armed Response Officers, unarmed Communications Officers and unarmed Public Safety Officers who provide security coverage for campus on a seven-day per week, 24-hour basis. These officers are university employees. Additionally, an unarmed contract security contingent staffs a few fixed posts on campus.



MAJOR SERVICES

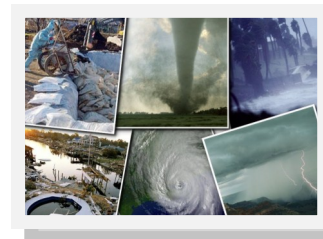
- * Patrol Campus
- * Safety Escorts
- * Crime Prevention
- * Criminal Investigations
- * Emergency First Aid-EMT
- * Access Control/I.D. Badges

OTHER SERVICES

- * Motorist Assists
- * Lock/Unlock Bldgs.—Offices
- * Lost And Found
- * AEDs, Fire Drills & Extinguishers
- * Parking Enforcement

Emergency Management

Working in collaboration with Washington University departments, state and local public safety entities, and Washington University Medical Center hospitals and partners, the School of Medicine Emergency Management Program seeks to provide a seamless and comprehensive framework for improving the disaster resilience of the campus community.



MAJOR SERVICES

- * Campus Emergency Plan Development
- * Emergency Alerts/Notifications
- * Campus Fire Drills
- * Emergency Operations Center Management
- * Disaster Preparedness Training & Education
- * Business Continuity Planning

OTHER SERVICES

- * Public Safety and Disaster Response Exercises
- * Emergency Response Liaison Support to Partner Hospitals
- * Campus Hazard Identification/Risk Assessments

Questions/Concerns?
Send an E-mail to:
wusmready@wusm.wustl.edu

Medical Services

Personnel from the Protective Services Department will be dispatched to every report of illness or injury on campus. Selected Response Officers and Supervisors are trained and certified as Emergency Medical Technicians. A rapid response is facilitated since the Protective Services Officer is already on campus and is equipped with radio communications. He/she is also familiar with campus buildings and locations. Protective Services Mobile Units carry equipment and supplies which may be needed to handle many situations of this type, including first aid kits. Portable defibrillators have been added for use by Response Officer-EMTs who are trained in their use.



Clery Right To Know

Federal law requires information and reports be provided to the campus community regarding security on campus.

You can obtain this information at the following website:

wusmproserv.wustl.edu