



WELCOME TO the Washington University School of Medicine Housing option at Spencer T. Olin Residence Hall.

We hope you will decide to make your move to Olin Hall, where we strive to provide you with a home of comfort and convenience. You can count on our friendly, approachable staff and our reputation of personal and convenient services to create a lifestyle that fits your own.

The Spencer T. Olin Residence Hall is located adjacent to Washington University School of Medicine and provides complete residential services. Olin Residence Hall is located at 4550 Scott Ave. in St. Louis, MO. This location boasts the best location for medical students with accessibility to get to classes, workout, and also great all-- interior access to the Shell Café in the McDonnell Sciences Building. In most cases, residents are able to get to all their classes, workout facilities, and food options all while staying indoors. During some of St. Louis' finicky weather, it doesn't get much better than this!

Olin Hall provides housing for approximately 200 men and women, which includes medical and graduate students in the School of Medicine, and those enrolled in Physical Therapy, Occupational Therapy and the Central Institute for the Deaf.

We are accepting applications now! If you have any questions please contact us directly at 314-362-3230

2016-2017 APPLICATION AND CONTRACT FOR RESIDENCE INSTRUCTIONS

1. **INSTRUCTIONS FOR COMPLETING APPLICATION AND PAYMENT OF ROOM CHARGES**
 - a. Please fill out the application in full and return it in the enclosed envelope.
 - b. Be sure to sign the application and to enclose the \$200.00 application fee. **NO APPLICATION WILL BE ACCEPTED UNLESS ACCOMPANIED BY THIS PAYMENT. MONEY ORDERS or CHECKS ONLY-- NO CASH OR CREDIT CARDS ACCEPTED.**
 - c. Please make checks payable to Washington University
 - d. Questions concerning this application should be directed to Olin Residence Hall, 4550 Scott Ave., St. Louis, MO 63110. (314)362-3230
2. **TERMS AND CONDITIONS OF CONTRACT--** Please note the following under the Terms and Conditions:
 - i. Room charges must be paid by the date specified in Section 5.
 - ii. This contract for residence is for the full summer term and/or the full academic year.
 - iii. There are cancellation deadline dates and an application fee refund policy.
 - iv. No insurance on the student's personal belongings is provided by the University.
 - v. By turning in this application, you are agreeing to accept an assignment in Olin Residence Hall.
3. In determining whether to accept this application, the University shall consider, among other factors, space availability and the prior conduct of the applicant.
4. **IMPORTANT DATES** to remember:
 - a. Summer Application Deadline 4/20/2016
 - b. Academic & 12 month Deadline 5/20/2016

**Revised 2016-17 WASHINGTON UNIVERSITY SCHOOL OF MEDICINE
APPLICATION AND CONTRACT FOR RESIDENCE Spencer T. Olin Residence Hall**

Current Resident in Room# _____

New Resident

Last Name (please print – use ball point pen) First Middle Initial Birthdate Social Security No. or Student ID

Home address: Number and Street City State Zip Telephone Number

Name and home address of parent or guardian

Applicant email address

Please circle year AND school for 2016-17: at Washington Med. School: 1st yr. 2nd yr. 3rd yr. 4th yr.

Medical School Physical Therapy Occupational Therapy Audiology Deaf Education Other (specify) _____

RATES: Upon acceptance of this application, the University agrees to provide the above named with room accommodations, subject to the following rates and contract period.

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Style	Summer	Academic Year	12 Month
Single	\$1,668.00	\$5,193.00	\$6, 672.00
Large Single	\$2,008.00	\$6,228.00	\$8, 040.00
Suite	\$2,440.00	\$7, 569.00	\$9,768.00
Billings	6/10/2016	9/15/2016 & 2/09/2016	6/10 & 9/15/2016, 2/09/2017

CHECK THE BOX BELOW INDICATING THE OPTION THAT FIT YOUR NEEDS FOR 2015-16

12 month contract Start Date _____ 2016, Move out _____ 2017. , \$200-application fee will be applied.
Month Day Month Day

SUMMER 2016 The contract period for current Olin residents Start _____ 2016, to July 30th, 2016. \$200- application fee will be applied.
Month Day

ACADEMIC YEAR 2016-17 (Mid-August 2016- May 2017), please note that the contract is for a full academic year. \$200 – application fee will be applied.

If you are on a different academic schedule please fil dates: Return Date _____ 2016, Move out _____ 2017.
Month Day Month Day

Move-ins are scheduled the Saturday preceding orientation or the 1st day of class. Move-outs are scheduled the Sunday following the last day of class or graduation. If you move in before the scheduled date or out after the scheduled date, an additional pro-rated charge will apply.

ROOM ASSIGNMENT INFORMATION

WASHINGTON UNIVERSITY SCHOOL OF MEDICINE IS A NON-SMOKING CAMPUS. OLIN RESIDENCE HALL IS A NON-SMOKING DORM. THERE ARE NO ACCOMMODATIONS FOR CHILDREN TO RESIDE OR VISIT AT OLIN RESIDENCE HALL.

1. Male _____ Female _____
Age Age

2. Please rank your housing preference by placing a 1 in your first choice, 2 in your second, etc. THIS SECTION IS TO AID THE UNIVERSITY IN PLANNING AND IN NO WAY GUARANTEES YOU ANY PARTICULAR HOUSING OPTION. STUDENTS WILL ONLY QUALIFY FOR SUITES IF THEY HAVE RESIDED AT OLIN RESIDENCE HALL FOR AT LEAST ONE ACADEMIC YEAR. Single _____ Large Single _____ Solo Suite _____

AGREEMENT: I understand that this application for housing in Olin Residence Hall and the application fee are subject to the TERMS AND CONDITIONS on the reverse and when accepted by the University, this application and its Terms and Conditions will constitute **A BINDING AGREEMENT FOR THE TIME PERIOD SPECIFIED.**

Student _____ Date _____

Accepted by Washington University (Authorized Agent) _____ Date _____

1. DURATION AND BINDING NATURE OF CONTRACT

- a. This contract is made for the full summer term and/or the full academic year as indicated by the applicant on the application and contract form.
- b. A student signing this contract is legally responsible for the payment of housing charges established by this contract. Non-payment of housing charges will result in automatic withholding of any and all grades, transcripts, registrations, or diplomas by the University.
- c. This contract is not assignable, nor shall the assigned accommodations or any part thereof be sublet by the student without the written consent of the University.

2. CANCELLATION OF APPLICATION OR CONTRACT BY STUDENT

- a. A student may cancel his/her Application and Contract For Residence for any reason by forwarding a written request for room cancellation to the Leasing Advisor by April 27, 2016 for summer term accommodations, or June 15, 2016 for academic year accommodations. In the event of such cancellation, the application fee will be refunded. A student that turns in the contract for residence after the designated summer and or academic cancellation dates will have 72 hours to request refund of application fee and cancel contract.
- b. After April 27, 2016 for summer term accommodations, or June 15, 2016 for academic year accommodations, if a student desires to cancel his/her housing contract because of voluntary or required withdrawal from the University, official leave of absence, graduation, transfer or, marriage on induction into the military service, the student must petition the Leasing Advisor and the Associate Dean for Student Affairs of the School of Medicine for release from the contract. Cancellation will be granted upon the verification of the circumstances listed above. In the event cancellation is granted and the student has followed the petition procedures described in this paragraph, the application fee will be refunded to the extent it has not previously been applied to pay rent for the time, if any, the student did occupy quarters in Olin Residence Hall. In the event cancellation is granted but the student failed to follow the petition procedures described in this paragraph, the student will be subject to forfeiture of the application fee. In all cases, however in which cancellation is granted, the student will receive a full pro-rated refund of any rent previously paid. In any case in which cancellation is not granted, the student will remain responsible for the rent for his/her room for the entire contract period.
- c. After April 27, 2016 for summer term accommodations, or June 15, 2016 for academic year accommodations, if a student desires to cancel his/her housing contract because of reasons other than those listed in the paragraph (b) above, he/she must petition the Leasing Advisor and the Associate Dean for Student Affairs of the School of Medicine for release from the contract. Each case will be decided upon its individual merits, but a desire for living in other housing i.e. apartments etc., will not be accepted as valid reason for a contract cancellation. In all cases, in which cancellation is granted, the student will receive a full pro-rated refund of any rent previously paid. In any case in which cancellation is not granted, the student will remain responsible for the rent for his/her room for the entire contract period. In either case, the student will forfeit the application fee.
- d. Failure to occupy an assigned room does not constitute cancellation of this contract. Failure to occupy an assigned room on or before the first day of classes of the period for which accommodations are requested in this application or failure to give advance notice of late arrival may result in that particular room being assigned to another student and other accommodations and other accommodations provided to the student arriving late.
- e. Any occurrence that prevents the University temporarily from rendering full performance under this contract such as war, fire, flood or other acts of God, strike or work stoppage (whether by employees of the University or another employer) shall not constitute grounds for cancellation of this contract by the student or cause for a partial refund of rent.

3. CANCELLATION OF CONTRACT BY UNIVERSITY

- a. Suspension or expulsion of a student from the University; substantial interference with the rights of other residents to use the facilities; including conduct of a student that is dangerous or disruptive to himself, another person, or persons; intentional or negligent property damage; and/or drug abuse or alcohol abuse shall constitute grounds for cancellation of this contract by the University.
- b. In case of such cancellation, the University will, in person or by certified mail, deliver written notice to the student at least one week in advance, stating the hour and date of cancellation, whereupon the student must vacate the room. In the case of conduct deemed to be dangerous or disruptive, the University can demand the student to immediately vacate the room. The

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student will be charged for his/her room through the date of departure from the building. The student must settle all debts with Washington University before appropriate refunds will be made.

4. APPLICATION FEE

No housing application will be accepted without an accompanying payment of \$200.00. This payment is applicable to room charges as outlined in section 5 unless otherwise applied as set forth below. This payment may be applied to any damages or fines as detailed in section 10, or any other charges, fees, or costs payable by the student under the terms of this contract.

5. PAYMENT OF ROOM CHARGES

a. SUMMER SCHOOL

Summer school room charges are due in full less the \$200.00 application fee, on or before the date of commencement of the summer contract period.

b. ACADEMIC YEAR

1. Room charges may be paid in full for the academic year, less the \$200.00 application fee, with payment due on or before the date of commencement of the academic year contract period.
2. Room charges may be paid in two payments with one half the total contract fee payable on or before the date of commencement of the academic year contract period. The remaining one half of the contract fee less the \$200.00 application fee is due at the mid academic year.
3. Any requests for exception to this policy should be directed in writing to the Leasing Advisor.

6. OCCUPANCY

SUMMER SCHOOL

1. Students with summer room contracts may occupy their rooms from May 28th, 2016 through 11:00 a.m. July 30th, 2016. Additional occupancy beyond these dates must be approved in advance by the Leasing Advisor. Pro-rated charges will be made for additional occupancy.
2. No rate adjustments will be made for those who have contracted for space and then move into their rooms later than the commencement date of their contract period.
3. AN OCCUPANT'S ROOM MAY NOT BE USED BY ANYONE OTHER THAN THE OCCUPANT OR OCCUPANTS ASSIGNED TO IT, EXCEPT WITH SPECIAL PERMISSION OF THE LEASING ADVISOR.
4. All students must remove all belongings from their rooms at the end of the contract period or upon cancellation of a contract during the term of the contract. Failure to remove one's belongings from a room at the end of the term of occupancy shall constitute an abandonment of property. The University may dispose of that property as it sees fit. The occupant of the room in which the property is left shall be responsible for the cost of removal of property and related maintenance.

ACADEMIC YEAR

1. All residents with academic year contracts may occupy their rooms on the Saturday preceding class level registration. Occupancy runs continuously until two days after the last day of final exams or graduation in the case of seniors. Additional occupancy beyond these dates must be approved in advance by the Leasing Advisor. Pro-rated charges will be made for additional occupancy.
2. No rate adjustments will be made for those who have contracted for space and then move into their rooms later than the commencement date of their contract period.
3. Variances in the ending dates of different programs, (Medical, Physical Therapy, Occupational Therapy, etc.) will not entitle the resident to a reduction of rates established by this contract.
4. Senior medical students who are on a four quarter academic schedule, may occupy their rooms in Olin Residence Hall any three out of four academic quarters- Summer, Fall, Winter or Spring. Room charges will be made on a pro-rated basis. During the quarter in which the student is absent from the Olin Residence Hall, all belongings must be removed from the room.
5. AN OCCUPANT'S ROOM MAY NOT BE USED BY ANYONE OTHER THAN THE OCCUPANT OR OCCUPANTS ASSIGNED TO IT, EXCEPT WITH SPECIAL PERMISSION OF THE LEASING ADVISOR.
6. All students must remove all belongings from their rooms at the end of the contract period or upon cancellation of a contract during the term of the contract. Failure to remove one's belongings from a room at the end of the term of

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occupancy shall constitute an abandonment of that property. The University may dispose of that property as it sees fit. The occupant of the room in which the property is left shall be responsible for the cost of removal of the property and related maintenance.

7. ROOM ASSIGNMENTS

- a. All room assignments will be made at the discretion of the University. A student's request for specific room assignment and type of room accommodation will be granted only if spaces are available. BY TURNING IN THIS APPLICATION FOR HOUSING, YOU ARE AGREEING TO ACCEPT AN ASSIGNMENT IN OLIN RESIDENCE HALL.
- b. Administrative room reassignments may be made when necessary for the benefit of an individual or group, or for more efficient operation or maintenance of Olin Residence Hall.

8. SERVICE/UNIVERSITY ACCESS TO ROOMS

- a. NO INSURANCE ON STUDENTS BELONGINGS IS PROVIDED BY THE UNIVERSITY. WASHINGTON UNIVERSITY SHALL NOT BE RESPONSIBLE FOR THE LOSS OR DAMAGE TO ANY OF THE OCCUPANT'S PERSONAL PROPERTY FROM ANY CAUSE WHATSOEVER.
- b. It is the responsibility of the occupant to return ALL keys issued to him/her by the University. Losing keys or not returning keys at the end of the contract period will result in the cost of a new lock being charged to the student.
- c. Authorized University personnel may enter any space at any time for the purpose of inspection, maintenance or any emergency condition.

9. RULES AND REGULATIONS

- a. The student shall comply with all rules and regulations set by the University. These rules and regulations are specifically made part of the contract by reference.
- b. Both parties to this contract shall comply with all applicable federal, state, and local laws.
- c. Pets of any type are strictly prohibited, unless approved in writing by the Leasing Advisor.
- d. The University prohibits the illegal possession, use, or transfer of any controlled substance as defined in the statutes of Missouri.
- e. The University prohibits the possession or storage of fireworks or any other explosive materials.
- f. The possession or storage of any firearm or deadly weapon is prohibited.
- g. Tampering with any life/fire safety equipment is prohibited.
- h. Failure to maintain a clean room, per the discretion of the Leasing Advisor shall constitute grounds for cancellation of this contract by the University.
- i. Noise levels must be kept to a minimum after 10:00p.m. Failure to do so may constitute grounds to: cancellation by the University
- j. Rooms shall be occupied solely for residential purposes.
- k. The University prohibits the use of all cooking appliances in the dorm rooms excluding microwaves. Any appliance with an open coil heating element is prohibited. This includes but is not limited to gas grills, hibachis, hot plates and toaster ovens. Halogen lamps are also prohibited in Olin Residence Hall. Open flames, including candles and incense are not permitted in Olin Residence Hall. If your religion requires candle burning for certain occasions/holidays, contact the Leasing Advisor for special consideration.

10. DAMAGE AND COSTS

The student agrees to pay for any damages, lost property or unnecessary service or maintenance costs caused by the student to Olin Residence Hall through accident, neglect or intent. When more than one resident occupies the same room/suite and responsibility for damage or loss in the room/suite cannot be ascertained by the University, the cost of the damage or loss will be divided and assessed equally between or among the residents of the room/suite. In cases of loss or damage to common areas of the building defined as being those areas not assigned to an individual or group. The cost of the repair and /or replacement may be assessed equally among the residents.