Melissa Hopkins
Assistant Vice Chancellor, Assistant Dean for Operations & Facilities Management, Executive Leader Physical Planning, Functional Organization – Planning Leadership Organization

Space & Information Management

- **Karen Seifert**
  Director – Business Operations

- **Cheryl Kilwin**
  Planner II – Space Intake, Space Assignment, Space Survey Liaison

- **TBD**
  Space Mgmt. Coordinator – CAD, AS Builds, Room Numbering, Space Audits

- **Rayshelle Johnson**
  Asst. Director Finance – Project Contracting

- **Janice Otis-Van Horn**
  Fiscal Admin. Fac. Mgmt. Office – Project Contracting

Physical Planning Team Leads

- **Steve Sobo**
  Executive Team Lead, Research Planning

- **John Brauer**
  Sr. PM/Planner, Team Lead, Ambulatory Planning

- **Elizabeth Kohl**
  Sr. Planner, PM, Education Planning

- **Denis Beganovic**
  Civil & Transportation Planner

- **Hannah Jefferies**
  Sr. Planner, PM, Administration Planning, Signage, Moves/Relocations, Interiors Standards (FF&E)

- **Katie Aholt**
  Sr. Planner, PM, Physical Planning Critical Facilities/DCM & Internal Medicine Planning

- **Emma Lawrence**
  Planning Analyst - Real Estate, Clinical Planning, Transportation Planning Support

- **Jim Stueber**
  Executive Planner, HVAC, Infrastructure & Utilities

- **Mark Hume**
  Lead, Planning for In House Construction

- **Jim Jackson**
  Senior PM, Planner Electrical Systems

- **Jamie Ryan**
  Director Shared Services Space Program (including classroom & conference centers)

- **Kelsy Haddock**
  Lead Capital Planning, EF Space Committee

Technology & Information Management
- CAAD Drawings Updates
- Business Owner: Archibus Applications (OSIS, MyReservations, PMWeb)
- Space Information
- Annual Space Survey Coordination & Communication
- Real Estate Information Management

Space Planning & Analytics
- Data Management
- Annual Space Survey
- Charge-back & Financial Reporting
- Integrated Facilities Technology (Space, Work Management, Project & Renewal)
- Vacancy & Space Reporting
- Analysis & Trends
- Real Estate & Lease Information
- As built, CAD, O&M & Warranty Information
- Capital Renewal Plans

*Note all Departments are assigned a Capital Planner and their Planners can be found at: https://facilities.med.wustl.edu/?p=10156

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