**Template for Mentors – Supervisor Performance Development Feedback**

Mentor name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Based upon the work with my supervisor assignee and a thorough review of the custodial files, the development of new performance evaluations and goals and the meetings with the custodians, the following details my feedback of the overall process and the supervisor’s performance.

Receptiveness to custodial file review:

Understanding of department mission & core values of supervisor:

Ability to set development of goals for employees:

Ability to conduct evaluations for employees:

Professionalism in interactions with the employees:

Skills in conflict management:

**Recommendations for Supervisor Development**

Core values:

Core competencies (leadership, customer relations, project planning, performance management, communication, organizational effectiveness, team building, team development, perspective, negotiating, risk management, problem solving, decision making):

Other/training: