From:	Gubin, Michelle
Subject:	Facilities Operations Update - December 14th to December 20th, 2014
Date:	Thursday, December 18, 2014 4:59:10 PM
Attachments:	image004.png image002.png image003.png Update on Cortex Commons and Streetscape Construction 12.12.14.pdf

FACILITIES OPERATIONS UPDATE
(Week of December 14th to December 20th, 2014)

(Important WUSM coordinative communication. Please share by email.)

To: Key Stakeholders
CC: Facilities Management

This week's topics include:

- **Barnes & Noble Bookstore and Café Holiday Schedule**
- **Shell Café and FLTC Café Holiday Schedule**
- **DeBaliviere/Central West End Evening Shuttle Holiday Schedule**
- **Holiday Safety Tips**
- **Cortex Commons Construction Update**
- **WUSM Garage Rate Change**

Barnes & Noble Bookstore and Café Holiday Schedule

From: Virginia Murphy, Store Manager of Barnes & Noble Bookstore and Café

The Barnes & Noble Bookstore and Café will be closed due to the holidays on the following days:

- Wednesday, December 24th, 2014
- Thursday, December 25th, 2014
- Friday, December 26th, 2014
- Wednesday, December 31st, 2014
- Thursday, January 1st, 2015
- Friday, January 2nd, 2015

Shell Café and FLTC Café Holiday Schedule

From: Bon Appetit and Kaldi's Coffee

The Shell Café and FLTC Café will be closed due to the holidays on the following days:

		Shell			FLTC	
		Open	Close		Open	Close
Fri	12/19/2014	7:00 AM	1:30 PM		6:30 AM	1:30 PM
Mon	12/22/2014	7:00 AM	1:30 PM		6:30 AM	1:30 PM
Tues	12/23/2014	7:00 AM	1:30 PM		6:30 AM	1:30 PM
Wed	12/24/2014	CLOSED			6:30 AM	1:30 PM
Thu	12/25/2014	CLOSED			CLOSED	
Frid	12/26/2014	CLOSED			6:30 AM	1:30 PM
Mon	12/29/2014	CLOSED			6:30 AM	1:30 PM
Tue	12/30/2014	CLOSED			6:30 AM	1:30 PM
Wed	12/31/2014	CLOSED			6:30 AM	1:30 PM
Thu	1/1/2015	CLOSED			CLOSED	
Fri	1/2/2015	CLOSED			6:30 AM	1:30 PM

DeBaliviere/Central West End Evening Shuttle Holiday Schedule

From: Theresa Horn, Protective Services and Emergency Management Program Coordinator

The DeBaliviere/Central West End evening shuttle service will be changed as follows for the holidays.

- Wednesday, December 24th – No service
- Thursday, December 25th – No service
- Wednesday, December 31st – Will provide service beginning at 5 pm and the last trip will depart Olin Circle at 8 pm
- Thursday, January 1st – No service

For any questions, please e-mail Ken Zimmerman Jr. at zimmermk@wusm.wustl.edu.

Holiday Safety Tips

From: Mike Murray, Crime Prevention/Special Investigations

Crimes of opportunity increase during the holiday season so follow these safety tips at http://facilities.med.wustl.edu/wp-content/uploads/2014/07/Holiday-Safety.pdf and stay safe this season.

Cortex Commons Construction Update

From: Karin Hagaman, Director of Project Development – CORTEX Innovation Community

Starting today, there is a new pedestrian route open between @4240 and Cortex 1, as illustrated in the below graphic. The pathway will be demarcated with signage and caution tape. The sidewalk on the west side of Boyle along DuPont, which has served as the connection between the two buildings, will be closed for construction. Also, see attached for the last update from December 12th.

WUSM Garage Rate Change

From: Ken Zimmerman, Operations Manager – Protective Services

Effective Monday, January 5th, 2015, WUSM garages will align their visitor rates to campus with that of our hospital partners. This change will allow WUMC to better communicate and service campus visitors in a streamlined and efficient way. This change will affect both Metro and Clayton garages.

Prepaid exit passes will continue to be available at the Facilities Integrated Service Center (FISC) in Olin Residence Hall. The cost of the passes will be $30 for 6 exits, $60 for 12, and $120 for 25. Passes previously purchased will be valid until exhausted.

New (as of January 5th, 2015) WUSM Garage Rates:

0 – 1 hour	$2.00
1 – 2 hours	$3.00
2 – 3 hours	$5.00
3 – 4 hours	$6.00
4 – 5 hours	$7.00
5 – 6 hours	$8.00
6 – 24 hours	$15.00

Visits 30 minutes or less will not be charged.

Cash continues to be the only form of payment accepted in the WUSM garages. However, we are currently exploring adding credit/debit cards.

WUSM will accept both event and hospital validations at both garages.

For any questions, please e-mail Ken Zimmerman Jr. at zimmermk@wusm.wustl.edu.

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Professionalism **R**espect **I**ntegrity **D**edication **E**xcellence