



Environmental Health and Safety

Standard Operating Procedures: Hotwork

The following Hotwork procedures are required to be followed when Welding, Brazing, Soldering, Grinding, Cutting Torch etc. are being conducted inside a building. If you have questions concerning the hotwork procedures call Environmental Health and Safety @ 362-6816.

Step #1: Contact the Computer Room @ 362-3102 to obtain an FM Global Hot Work Permit. Staff from the Computer Room will assist in completing the hot work permit.

Step#2: The Computer Room will fax a copy of the hot work permit to Protective Services @ 362-0093.

Step #3: Post the hot work permit in close visual proximity to the hotwork.

Note: A copy of the annual hot work permit from the City of St. Louis is also required to be posted next to the FM Global hotwork permit. The City permit can be obtained through the Computer Room.

Step #4: Review the checklist on the FM Global Hotwork permit to ensure precautions are being incorporated.

Step #5: Stop hot work 1 hour prior to leaving the work site to allow for required 1 hour fire watch and notify Protective Services @ 362-4357. Give the Dispatch the permit number for tracking purposes.

Step #6: Protective Services will conduct additional hotwork monitoring of the area for an additional 3 hours.

In Barnes – Jewish Hospital or St. Louis Children’s Hospital Buildings

Contact BJH Environmental Health & Safety @ 314-280-0681 for any “hot work” that is going to be conducted in Barnes-Jewish Hospital (BJH) or St. Louis Children’s Hospital (STLCH) @ 314-454-6031.