COVID-19
Washington University in St. Louis (WUSTL) VENDOR GUIDANCE

PURPOSE
WUSTL is committed to promoting a safe and healthy work environment for all patients, visitors and employees. Due to the increase in cases of COVID-19 worldwide, it is imperative for WUSTL to be vigilant in its preparations to ensure we provide appropriate care and a safe environment. This policy covers all vendors, contractors and visitors working in WUSTL facilities.

GUIDELINES

Prevention
There is currently no vaccine to prevent coronavirus disease (COVID-19). The best way to prevent infection is to avoid exposure to this virus. The U.S. CDC recommends common preventive actions to prevent the spread of respiratory viruses, including:
- Wash your hands often with soap and water for at least 20 seconds.
- Use an alcohol-based hand rub that contains at least 60% alcohol if soap and water is not available.
- Avoid touching your eyes, nose and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Use good coughing and sneezing etiquette: Cover your cough or sneeze with a tissue, then throw the tissue in the trash. If you do not have a tissue, cough or sneeze into your upper sleeve, not your hands. Wash your hands after coughing or sneezing.
- Clean and disinfect frequently touched objects and surfaces.
- Wear a mask while in any campus facility for any reason.

If you think you may have been exposed to COVID-19 coronavirus, you should contact your health care provider immediately.

Expectations
- Vendors, contractors and visitors must check themselves for symptoms of respiratory illness. Stay at home when you are sick.
- Vendors, contractors and visitors who have symptoms of acute respiratory illness must not enter a WUSTL facility with a fever of 100.0 degrees or higher. Do not return until you are fever-free for 24 hours, without the use of fever-reducing or other symptom-altering medicines like cough suppressants, aspirin, Tylenol, Advil, Motrin or similar nonsteroidal anti-inflammatory medicines.
- Vendors, contractors and visitors should follow the COVID-19 Vendor Safety Guidance Requirements set forth by WUSTL.

Badge access
- Vendors, contractors and visitors must obtain a WUSM badge while on the School of Medicine campus. An OFMD Supervisor, Project Manager, OFMD Business Office or a Department Business Manager may request access through ServiceNow.
- A photo may be sent to Protective Services (protectiveservices@wustl.edu) or have one taken at the time the ID badge is picked up at the Facilities Integrated Service Center (FISC). The FISC desk is located in the lobby of Olin Hall, 4550 Scott Ave. The FISC desk hours are Monday through Friday, 7 a.m.-7 p.m.
- A WUSM ID badge is not needed if the contractor/visitor will be escorted by a WUSM employee at all times while visiting the Campus. If the ID is lost or stolen, please call 314-362-4357 immediately.

Acknowledgement
By accepting and acknowledging this policy, you agree that your team:
1. Has not traveled outside the United States in the last 14 days
2. Does not have upper respiratory symptoms or a fever of 100.0 or higher.
3. Has not been in close contact with a suspected or confirmed case of COVID-19.
4. Will wear a mask while on the School of Medicine campus.

June 11, 2020