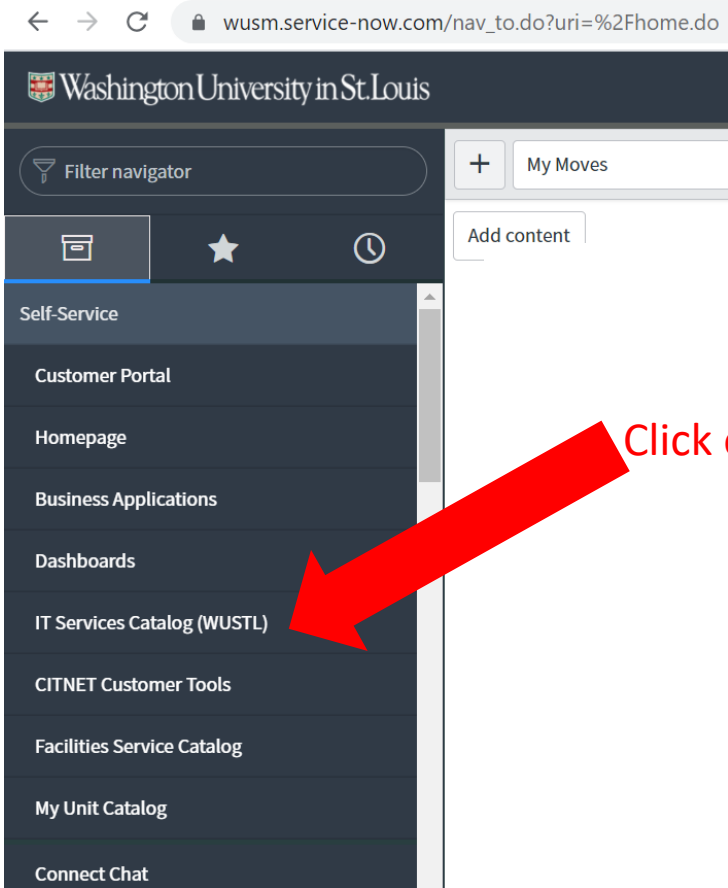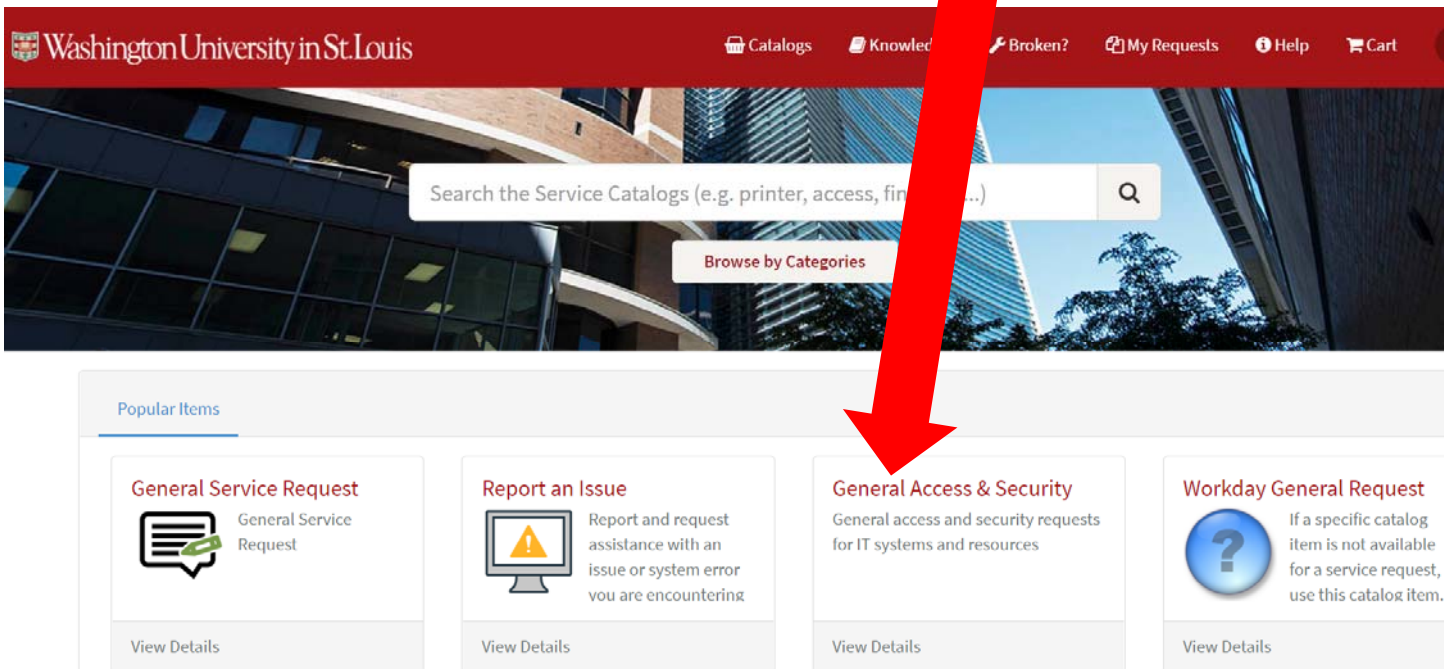ServiceNow website is: https://wusm.service-now.com

When you log in you will come to a screen that looks like this:

Click on 'IT Services Catalog'

Click on 'Access Information Security'

Washington University in St. Louis

Catalogs | Knowledge | Broken?

Home > All Catalogs > Information Technology > Access & Information Security > Access >
General Access & Security

General Access & Security

General access and security requests for IT systems and resources

This catalog item is to be used to request access to most IT resources and systems.

Access for administrative enterprise applications (HR, Finance, Research, and Student) should be requested using the Application Access catalog item.

Complete the information below and attach a scanned copy of any required access request forms if applicable.

After complete form, click on 'Add to Cart' and 'Order Now'

Add to Cart

Order Now

Required information
Access is for | Access type
Effective date

*Access is for

-- None --

-- None --
Existing
New
Visitor

Select response from pull down menu

*Access type

-- None --

-- None --
New
Change
Remove

Select response from pull down menu

*Effective date

mm/dd/yyyy

Type in Effective Date

Services / systems

OSIS

OISS
OISS-ISSM/ISD
Omnibus
OMSE Add/Drop
OMSE Tools
OnCore
OnCore API

Pick 'OSIS' from pull down menu or type 'OSIS' in the search bar

Similar access to

Does the access need to be mirrored after someone else?

Populate if applicable

Additional details

Type in any additional details as necessary